

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: JULY 2018 - OCTOBER 2018

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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5 July 2018

Education, Employment & Skills

<p>School Organisation Proposals: Improving specialist provision for children and young people with additional learning needs 2018-19</p>	<p>At its meeting on 19 April 2018 the Cabinet agreed the publication of appropriate statutory notices to:</p> <ul style="list-style-type: none"> • Increase the capacity of Ty Gwyn to allow for up to 198 places • Extend the age range of Greenhill from 11-16 to 11-19 and increase the capacity of the school to allow for up to 64 places • Change the type of special educational need Meadowbank School provides for • Phase out the Specialist Resource Base at Allensbank School, closing the class in July 2020, or when all current pupils have completed their primary placement, if earlier; open an eight-place early intervention class for children with speech and language • Open a specialist resource base at Ysgol Pwll Coch, providing up to 10 places initially, but with scope to extend to 20 places in future, as demand grows. • Extend the place number of the SRB at Ysgol Glantaf to 30 places. <p>This report is to advise the Cabinet of any objections received, the Council's response to these objections and recommendations for implementation or otherwise of the proposals.</p>	<p>Amber</p>		<p>Cabinet</p>
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Finance, Modernisation & Performance

<p>Workforce Strategy 2018-2021</p>	<p>The report will put forward the strategy for the Council's workforce for the period 2018-2021 in order to ensure that we have the skills, knowledge and capacity to meet the requirements of the Capital Ambition.</p>	<p>Green</p>	<p>There will be consultation with staff, managers and</p>	<p>Cabinet</p>
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			trade unions. Also the strategy will go to PRAP Scrutiny prior to the Cabinet decision.	

Outturn 2017/18	The report will outline the final outturn position of the Council in respect of both the revenue and capital accounts. This will include an analysis of key variances.	GWYRDD		Cabinet
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Quarter 4 Performance Report	This report presents a summary of the Council's performance for Quarter 4 of the 2017-18 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	GWYRDD		Cabinet
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Investment & Development

Central Transport Services Commercial Development	The Council's Central Transport Services are responsible for the management and maintenance of corporate fleet vehicles to provide the necessary vehicle support to enable directorates of the organisation to deliver effective and responsive services. A fabrication service is included as part of the Fleet Service provision. Both the fleet workshop and fabrication workshop have the objective of increasing income. This report outlines the approach to increasing income for these areas.	AMBR		Cabinet
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12 July 2018

Children & Families

The Provision of Cardiff Short Break Services at Ty Storrie	Following a review of the provision of short break services at the Council owned Ty-Storrie facility an option appraisal has been undertaken to consider whether an internal service provision would deliver better outcomes.	Amber	Consultations sessions during 2016/17 and 2018 identified the views of some parents about this service. Specific consultation will be undertaken with parents and children as part of the process of improving and developing the service. Parents are being written to informing them that the Council is considering options for the future of Ty Storrie.	Cabinet
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Clean Streets, Recycling & Environment

Cardiff Council	The Council requires an Operators Licence to operate its + 700 fleet	Amber		Cabinet
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Occupational Road Risk Policy	<p>of vehicles including c.85 Large Goods Vehicles. A review of the Operators Licence compliance requirements has identified a number of areas for improvement. In response, it was agreed that an Occupational Road Risk Working Group would be established and an Occupational Road Risk Policy be prepared.</p> <p>The aim of the policy is to:</p> <ul style="list-style-type: none"> • raise awareness of occupational road risks within the Council, and • Clarify responsibilities and support the Council's workforce, Directors/Assistant Directors, Operational Managers, Managers and Supervisors, and drivers in delivering high standards of safety <p>to minimise risks associated with driving and vehicle operation.</p> <p>It will apply to all Council employees, including Elected Members, who drive Council owned/leased or hired vehicles and those who travel while at work on Council business, driving Council owned/leased, hired vehicles or their own car.</p>			

Culture & Leisure

Public Space Protection Orders - Policy Statement and Dog Control	Changes to legislation means the Council needs to have a 1 Policy Statement relating to the use of Public Space Protection Orders. This new legislation supports widening enforcement powers to remove antisocial behaviours, in order to deliver a safer, cleaner and more sustainable environment across Cardiff.	Green		Cabinet
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Education, Employment & Skills

Cardiff Council 21st Century Band B Programme: Capacity and Governance.	At the meeting on 14 December 2017, Cabinet confirmed the priority schemes to be delivered in Cardiff under Band B of the 21 st Century Schools Programme. It was agreed that in order to provide assurance that the Council has sufficient capacity and appropriate governance to deliver such a large-scale programme, a subsequent report would be presented advising on these aspects of delivery.			Cabinet
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Finance, modernisation & performance

Budget Strategy	To consider the budget strategy for 2019/20			Cabinet Council
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Cardiff's Digital Ambition	<ul style="list-style-type: none"> • Overview of the Digital First agenda in the Council • Give Cabinet visibility of the emerging digital strategy to show how the Digital Ambition for the Council and the Cardiff will be achieved (full Digital Strategy to follow at a later date) • Recap the work and achievements to-date in this area • Describe the governance now in place to drive digitally-enabled change through the organisation • Discuss work currently in-train and the shape of the emerging digital programme 	Amber		Cabinet
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Risk Management Strategy and Policy	The Council's existing 'Risk Management Policy, Strategy and Methodology' has been in place since 2014. It has provided a good foundation for consistent assessment and reporting of risks across	Amber		Cabinet
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	<p>the organisation.</p> <p>The refreshed Risk Management Strategy and Policy builds upon the strengths of the existing risk management regime, and moves the focus firmly onto the activity of appropriately managing risk. It provides clear guiding principles on the levels of risk that we are empowered to take (risk appetite) and the levels of risk that we actively manage and reduce. It seeks to embed risk management into our everyday thinking and decision-making.</p>			

Investment & Development

Assets and Corporate Landlord	<ol style="list-style-type: none"> 1. To seek Cabinet approval to fully establish and resource the new Corporate Landlord Delivery Model. 2. To seek Cabinet approval to put in place remaining actions to meet the recommendations of the Independent Strategic Review of Statutory Obligations and Health & Safety. 3. To review the approach to Community Assets 4. To recommend the principles for the delivery of the enhanced capital receipts programme to support the 21st Century Schools Programme and the wider Capital delivery for the next 5 years 5. To ensure that the Council has the requisite improvement plans and resources in place to form the Corporate Landlord Model 	AMBR		Cabinet
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Social Care, Health & Wellbeing & Children & Families

Director of Social Services Annual Report	The Statutory Director of Social Services is required to produce an annual report on the effectiveness of Social Services. This report is fundamentally a requirement on authorities, members and officers to tell local citizens and key stakeholders how well they think their arrangements for delivering social care services are working.	Green		Cabinet
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Strategic Planning & Transport

Llandaff and Cardiff Road Conservation Areas: removal of permitted development rights for the partial demolition of front boundaries	<p>In order to preserve the character or appearance of conservation areas, the Council is able to remove various dwellinghouse permitted development rights under Article 4(2) of the Town and Country Planning (General Permitted Development Order) 1995 (GPDO).</p> <p>It has become apparent that the existing protections in place to prevent boundary wall removals (primarily to allow parking) are not sufficient in order to effectively manage change within the two Llandaff conservation areas.</p> <p>In order to address this, additional Article 4(2) Directions are proposed to remove permitted development rights for the partial demolition of any means of enclosure within the Llandaff and Cardiff Road Conservation Areas (Class B of Part 31 of Schedule 2 of the GPDO). Alterations will then require planning permission (no fee is payable for these applications).</p>	green	<p>Llandaff ward members are aware of the proposed Article 4(2). The Llandaff Conservation Group and Llandaff Society are also aware.</p> <p>Letters will be sent to all affected dwellinghouse owners, and the regulations require an advertisement to be placed in the press giving at least 21 days for representations.</p>	Cabinet
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September 2018

Leader

Community Councils Charter	To update the Charter agreed with the Community Councils and adopted by the Executive back in 2012; aiming to support structured, regular engagement and communication between Cardiff Council and the six Community Councils in Cardiff.	Green	Community Councils	Cabinet
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Children & Families & Social Care , health & Wellbeing

Corporate Safeguarding Annual Report 2017/18	To update Cabinet members on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Amber		Cabinet
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Culture & Leisure

Cabinet response to the Economy & Culture Scrutiny Report entitled 'Funding of Parks'	To respond to the recommendations of the Economy & Culture Scrutiny Committee's report entitled 'Funding of Parks'	Green		Cabinet
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Finance, Performance & Modernisation

Quarter 1 Performance Report	The report presents a summary of the Council's Performance for Q1 of the 2018-19 financial year, providing Cabinet with an opportunity	Green		Cabinet
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	to review performance, consider any emerging issues and direct any remedial actions considered necessary			

Budget Monitoring Month 3	This report presents the financial position of the authority at Month 3 of the financial year 2018/19	Green		Cabinet
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Investment & Development

Innovation Update	Attracting and developing high value jobs is an important element of the city's economic strategy. Increasingly innovation infrastructure is being supported by a wide range of actors, including private sector and other public sector partners. This report outlines our approach to support innovation and leveraging investment.	Amber		Cabinet
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Strategic Planning & Transport

Cardiff Cycling Strategy	Cycling is growing in Cardiff. The city compares favourably with other UK cities which are currently benefiting from higher levels of capital investment in cycling. Maintaining this growth is a key part of the work required to meet our target of 50% of all trips to be made by sustainable modes by 2026 and to meet our Capital Ambition commitment to place active travel at the heart of planning, transport and highway policy. Following Cabinet approval in January 2017, full public consultation was undertaken on the Draft Cycling Strategy in February/March 2017.	Green	Full public consultation was undertaken	Cabinet
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Second Cardiff Local Development Plan	The Cardiff Local Development Plan (LDP) was formally adopted by the Council on 28 th January 2016. As part of the statutory development plan	Green		Cabinet
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Annual Monitoring Report	process the Council is required to prepare an Annual Monitoring Report (AMR) and submit it to Welsh Government by the end of October each year. This report will outline the purpose, key findings and conclusions of the second AMR and seek its endorsement for submission to the Welsh Government by 31 st October 2018.			
Section 106 Local Infrastructure Proposal Lists	<ul style="list-style-type: none"> • To respond to the report published by the Environmental Scrutiny Committee and presented to Cabinet in September 2017 entitled 'Management of Section 106 Funding for the Development of Community Projects'. • To seek Cabinet approval to implement the 'Section 106 Local Infrastructure Proposal Lists' and supporting process, which will enable Local Members to identify local infrastructure projects that may other be sources potentially of funding. funded through Section 106 contributions or other sources of funding 	Green		Cabinet

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg